

<b>Society of Gastroenterology Nurses and Associates, Inc.</b>	
<b><i>Board Policy &amp; Administrative Procedure Manual</i></b>	Policy No: N-1 Page: 1 of 1 Effective Date: 1/90 Revision Date: 5/97,7/98,2/99,10/99, 04/01, 3/02, 10/10, 11/12, 5/16 Review Date: 10/06, 10/08, 10/10, 11/12, 5/16
<b>Subject:</b> Electronic Special Interest Group (e-SIGs)	
<b>Review Responsibility:</b> SGNA Director of Social Medial	

**Policy Statement:**

Electronic Special Interest Groups (e-SIGs) provide their members an opportunity to network with others who share a common interest in a sub-specialty in gastroenterology and endoscopy nursing.

**Focus:**

SGNA Board of Directors, Director of Social Medial and SGNA Headquarters

**Purpose:**

To provide guidelines for establishing a new e-SIG and outline e-SIG management responsibility.

**Procedure:**

1. Petitioning the Board of Directors to establish a new e-SIG
  - 1.1 A minimum of 20 members are needed to petition the SGNA Board of Directors through SGNA Headquarters
  - 1.2 A list of interested members, and a statement of the goals and objectives will be submitted to SGNA Headquarters.
  - 1.3 The petition will be forwarded to the Director of Social Medial to be submitted at the next SGNA Board meeting for consideration.
2. SGNA's responsibilities to e-SIGs include:
  - 2.1 The Director of Social Medial will communicate between the e-SIG members and the Board of Directors.
  - 2.2 SGNA Headquarters will maintain e-SIG membership records and maintain the e-SIG site.