

Society of Gastroenterology Nurses and Associates, Inc.	Policy No: L-6 Page: 1 of 1 Effective Date: 1/91 Revision Date: 5/91, 10/99, 10/03, 10/04, 10/08, 10/10, 11/12, 2/16, 4/19 Review Date: 10/04, 10/06, 10/08, 10/10, 11/12, 2/16, 4/19
<i>Board Policy & Administrative Procedure Manual</i>	
Subject: Committee Commission: Education	
Review Responsibility: Education	

Purpose: To describe the duties of the Education Committee

1. **Committee objectives:**

- A. Create educational activities and publications that address the educational needs of the practitioners.
- B. Provide strategic direction in the development of educational activities, in collaboration with others (e.g., Subject Matter Experts, Special Interest Groups, Regional Societies, vendors or other organizations) that enhance the lifelong educational growth of nurses and associates in gastroenterology and endoscopy.
- C. Collaborate with Practice and Program Committees to design and provide educational activities and materials that support current standards and guidelines in gastroenterology and endoscopy nursing.

2. **Committee composition**

- A. Chair: Appointed by the President-Elect with Board approval, for a one-year term. Desirable pre-requisite is one year as committee member. Must be a licensed nurse and voting member and it is recommended the chair be a registered nurse with current ABCGN certification.
- B. Committee: Membership will consist of seven or more members appointed by the President-Elect, with Board approval, for a one-year term.
- C. Per ANCC criteria, at least one member of the committee must hold a baccalaureate degree or higher in nursing.

3. **Committee Responsibilities:**

- A. Assess educational needs of the membership to determine educational offerings.
- B. Develop educational materials, which address the learning needs of gastroenterology and endoscopy nurses and associates.
- C. Review or retire existing educational activities and publications as needed.
- D. Oversee Subject Matter Expert workgroups during revision process.
- E. Collaborates with the Research and Practice Committee to form yearly research priorities by assessing needs of the specialty.
- F. Seeks opportunities to incorporate evidence-based practice to the educational offerings created.

- 4. Refer to Policy L-1 "Committee Commissions - Omnibus" for additional responsibilities.