**Purpose:** The Healthcare Policy Committee will support SGNA’s efforts to influence policy regarding colorectal cancer awareness, infection prevention and other topics determined by the Board of Directors.

1. **Committee Objective:** To determine and establish SGNA’s position and/or involvement regarding colorectal cancer awareness, infection prevention, regulatory agencies and other topics as determined by the Board of Directors.

2. **Committee composition:**
   A. Chair: Appointed by the SGNA President-Elect, with Board of Director approval for a one-year term. Desirable prerequisite is one year as committee member. Must be a licensed nurse and a voting member and it is recommended that the chair be a registered nurse with current ABCGN certification.
   B. Members: No more than eight persons shall serve on this committee.

3. **Chair responsibilities:**
   A. Ensure committee work is in line with committee charge.
   B. Assign tasks and projects to committee members as needed.
   C. Submit annual budget requests if needed.
   D. Report issues or concerns to the Board liaison as they arise.
   E. Incorporate the goals outlined in the society’s strategic plan into the committee’s work.
   F. Represent SGNA at legislative meetings if Legislative Liaison is unable to attend.

4. **Committee responsibilities:**
   A. Committee will specify SGNA’s positions and/or involvement regarding colorectal cancer awareness, infection prevention and other topics as determined by the Board.
   B. Committee will strengthen collaborative partnerships centered on colorectal cancer awareness, infection prevention, regulatory agencies and other topics as determined by the Board.
   C. Committee identifies major public awareness campaigns regarding colorectal cancer, infection prevention and topics as determined by the Board and determines SGNA participation.
5. **Staff responsibilities:**
   A. Support committee by sending out e-mails, correspondence, conference call materials, etc…
   B. Assist in annual budget development.
   C. Provide strategic guidance on achievement of healthcare policy initiatives.
   D. Maintain committee documents in an organized manner (roster, committee charge, etc…)

6. Refer to Policy L-1 “Committee Commission- Omnibus” for additional responsibilities.