

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: L-18 Page: 1 of 2 Effective Date: 5/01 Revision Date: 10/04, 10/07, 10/08, Review Date: 10/09, 11/12, 2/16 10/04, 10/06, 10/08, 10/10, 11/12. 2/16
Subject: Committee Commissions: Research	
Review Responsibility: Research Committee	

Purpose: To define the function, composition and responsibilities of the SGNA Research Committee.

1. Committee Objective: To promote GI nursing research in the community and mentor the development of gastroenterology/endoscopy nursing research in SGNA.
2. Committee composition:
 - A. Chair: Appointed by the SGNA President-Elect, with Board of Director approval for a one-year term. Must be a licensed nurse and voting member and it is recommended that the chair be a registered nurse with current ABCGN certification. Prior Research Committee experience is required. Position is limited to three consecutive years. May resume committee chair position after one year off. May remain on the committee during this year off.
 - B. Chair-elect: Appointed by the SGNA President-Elect, with Board of Director approval for a one-year term. Prior Research Committee experience is required. Is mentored to assume the Chair position.
 - C. Members: Committee should consist of experienced and novice researchers. At least one member should have a pediatric background and at least one member should have an adult nursing background.
3. Chair responsibilities:
 - A. Oversees the development of the evidence-based research study project
 - B. Reports to Program Committee the recommendations of the Research Workgroup regarding research education offerings at the Annual Course.
 - i. The Research workgroup will be formed by the Research Chair.
 - ii. The Research Workgroup will review all research abstracts received for the Annual Course and make recommendations to the Program Committee.
 - C. Mentors research Chair-elect to assume the chair position.
 - D. Provides written agenda and chairs all committee meetings.
 - E.
 - F. .
4. Member responsibilities
 - A. Develops and oversees an evidence-based research study to be performed at multiple GI sites.
 - B. Evaluates articles for winner of the Outstanding Research Article in a timely manner.
 - C. Evaluates research posters and selects winners at Annual SGNA course.
 - D. Review and provide feedback regarding the Fellows program and application submissions.
 - E. Provides research information and assistance to SGNA members through such measures as: publication of research articles in GNJ, guidance with selected research projects, research workshop at Annual Course and individual presentations by research committee members at Annual Course.

- F. It is strongly recommended that Research Committee members attend the Annual Course.
5. Refer to policy L-1 "Committee Commission - Omnibus" for additional responsibilities.