

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy &amp; Administrative Procedure Manual</i>	Policy No: L-17 Page: 1 of 1 Effective Date: 1/91 Revision Date: 1/91, 10/99, 10/03, 10/08, 10/10, 2/16 Review Date: 2/02, 10/06, 10/08, 10/10 , 11/12, 2/16
<b>Subject:</b> Committee Commission: Regional Societies	
<b>Review Responsibility:</b> Regional Societies	

**Purpose:** To outline the duties of the Regional Societies Committee.

1. **Committee objectives**

- A. Enhance & maintain the flow of communication between SGNA and the Regional Societies.
- B. Support ongoing growth and activities of Regional Societies.
- C. Monitor and support new or potential Regional Societies.
- D. Monitor regional compliance with annual chartering requirements.

2. **Committee composition**

- A. Chair: Appointed by the President- Elect, with Board approval, for a one-year term.  
Criteria: voting member
- B. Committee: Membership will consist of six or more members appointed by the President-Elect with Board approval, for a one year term. Each member serves as a Divisional Coordinator.

3. **Committee Responsibilities:**

- A. Communicate quarterly to assigned regional society leadership regarding the activities of SGNA.
- B. Provide assistance to regional societies that are having difficulties and communicate any serious issues promptly to the Director of Regional Societies.
- C. Assist the regional societies in the annual re-chartering process.
- D. Encourage and assist with new regional formation; monitor existing chartered regional societies.
- E. Request approval from the SGNA Board of Directors for chartering of qualified regional groups.
- F. Present new charters at the Annual Course.

4. Refer to Policy L-1 "Committee Commissions-Omnibus" for additional responsibilities.