

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: K-10 Page: 1 of 1 Effective Date: 01/94 Revision Date: 07/94, 05/98, 2/02, Review Date: 11/12, 5/16 10/99, 10/06, 10/08, 10/10, 11/12, 5/16
Subject: Provider Unit: Joint-Provided Activities	
Review Responsibility: Associate Executive Director of Clinical Affairs	

Policy Statement:

SGNA, accredited by the American Nurses Credentialing Center's (ANCC) Commission on Accreditation as a Provider of continuing nursing education, shall provide and may joint-provide educational activities. SGNA shall not approve educational activities provided by other organizations except as specified in its Approver Unit policies and procedures.

Focus:

Education Committee, Program Committee, Board of Directors, Associate Executive Director of Clinical Affairs

Purpose:

To define guidelines for joint-providing an educational activity with other organizations.

Procedure:

1. When SGNA chooses to joint-provide an educational activity and is the sole accredited Provider involved in the activity, SGNA shall assume responsibility for the following:
 - 1.1 administration of the budget
 - 1.2 determination of objectives and content
 - 1.3 selection of faculty/presenter(s)
 - 1.4 awarding contact hours
 - 1.5 keeping records
 - 1.6 evaluation
2. In the event that SGNA chooses to joint-provide an educational activity with another organization, SGNA shall be involved in all phases of the process, from learning needs assessment through planning, implementation and evaluation.
 - 2.1 Responsibilities shall be negotiated between both providers
 - 2.2 Responsibilities shall be documented in writing the educational activity
3. SGNA will not joint-provide an educational activity with a commercial interest entity.