

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: G-3 Page: 1 of 1 Effective Date: 09/86 Revision Date: 1/96, 10/97, 10/99, 10/08, 10/10, 11/12, Review Date: 5/15 2/02, 10/06, 10/08, 10/10, 11/12, 5/15
Subject: Continuing Education Contact Hours for SGNA Education Courses	
Review Responsibility: Program Committee	

Policy Statement:

SGNA will offer continuing nursing education contact hour credits for education courses.

Focus:

Program Committee, Associate Executive Director of Clinical Affairs

Purpose:

To define guidelines for the process of awarding Continuing Education Contact Hours for SGNA education courses.

Supportive Data:

1. SGNA will maintain status as an approved provider of continuing education in nursing according to the criteria of the American Nurses Credentialing Center's Commission on Accreditation.
2. To comply with these criteria, at least three members of the Program Committee shall be RNs, and at least one of whom must hold a baccalaureate (BSN) or higher degree in nursing.

Procedure:

1. The Program Chair or delegated committee member will consult with the Lead Nurse Planner to ensure compliance with requirements for granting continuing nursing education contact hours.
2. The course brochure and syllabus will include necessary information regarding continuing education contact hours for course participants.
3. The Lead Nurse Planner will provide session information to the Chair of the GI Audit Committee of the American Board of Certification for Gastroenterology Nurses (ABCGN), who will designate which sessions have GI-specific content according to ABCGN's criteria.
 - 3.1 The sessions which provide GI-specific content applicable to recertification will be identified in the registration materials for the activity and in the syllabus.