

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy &amp; Administrative Procedure Manual</i>	Policy No: C-3 Page: 1 of 1 Effective Date: 09/92 Review Date: 10/99, 10/08, 10/10, 1/15 Revision Date: 9/92, 2/02, 10/08, 10/10, 11/12, 2/15
<b>Subject:</b> Board of Directors Award	
<b>Review Responsibility:</b> Awards Committee Board Liaison	

**Policy Statement:**

SGNA's Board of Directors Award provides SGNA with a mechanism to honor individuals who have contributed to the society.

**Focus:**

Board of Directors

**Purpose:**

To recognize an individual whose outstanding contributions have affected the image of SGNA and the practice of its members. This award is not intended to be awarded every year.

**Procedure:**

1. Eligibility: Candidates, are not limited to members, may be from any field (nursing, education, politics, management, business, etc.).
2. Criteria:
  - 2.1 Supports and promotes SGNA's mission and goals on both national and regional levels.
  - 2.2 Promotes both members' and public awareness of SGNA and gastroenterology nursing
3. Nominations: may be made by any member of the Board of Directors.
4. Process:
  - 4.1 Awards Committee Board Liaison makes call for nominations.
  - 4.2 Nominations to be submitted in 500 words or less why you believe this individual should be considered for the award.
  - 4.2 Submit nomination to Awards Committee Board Liaison by January 1 of each year.
  - 4.3 Awards Committee Board Liaison submits Action Report to Board for Winter Board Meeting review and approval.
  - 4.4 Selection of the winning recipient passed on to Headquarters to carry out fulfillment of award.
5. Award: the recipient receives a specially commissioned award, five (5) tickets to the awards banquet and will be a guest of honor.