

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: C-13 Page: 1 of 1 Revision Date: 2/15 Review Date: 2/15
Subject: Flame Award for Unit Excellence	
Review Responsibility: SGNA Awards Committee	

Policy Statement:

The Flame Award for Unit Excellence has been established to recognize GI/Endoscopy Units who have shown a commitment to infection prevention, a supportive and educational work environment and positive patient outcomes. This award provides a roadmap for what is considered an exceptional work environment in a GI/Endoscopy nursing unit.

Focus: Member and Non-member Associates and Technicians

Purpose:

To outline the process for application and selection for the Flame Award for Unit Excellence.

Procedure:

1. Eligibility for the Flame Award for Unit Excellence will adhere to the following criteria:
 - 1.1 30% of nurses/technicians have completed the Associates Program
 - 1.2 20% of nurses/technicians have completed the Advanced Associates Program
 - 1.3 30% of eligible nurses have current CGRN status
2. Scholarships to be awarded will be determined by:
 - 2.1 The amount of funds available.
 - 2.2 The number of scholarships awarded will be determined by the SGNA Budget, Finance and Audit Committee and approved by the Board of Directors
3. Awards Committee will review all applications and will announce the winners in the form of an Information Report to SGNA Board of Directors.
 - 3.1 Applications will be received at SGNA Headquarters by February 15.
 - 3.2 The Awards Committee will review and score all applications and determine winners.
 - 3.3 The Awards Committee will determine the number of individual scholarships, but this will be based on approved funds. Recipients of SGNA scholarships shall be notified by the SGNA Awards Committee.
4. Recipients of the Flame Award will receive a framed certificate, recognition at the Annual Course, and honorable mention in SGNA News and eScope.