

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy &amp; Administrative Procedure Manual</i>	Policy No: C-11 Page: 1 of 1 Effective Date: 10/06 Revision Date: 10/08, 10/10, 11/12 Review Date: 10/08, 10/10, 11/12, 2/15
<b>Subject:</b> Travel Reimbursement within a Research Grant Proposal	
<b>Review Responsibility:</b> Research Committee	

**Policy Statement:**

SGNA encourages the conduct of research studies and recognizes the costs associated with performing such studies. SGNA will fund certain travel expenses for the primary investigator of a research study.

**Focus:**

Primary investigator of an SGNA Research Grant Proposal receiving funding.

**Purpose:**

To establish the maximum limit of travel expenses that the SGNA Research Committee will recommend for funding within a specific proposal.

**Procedure:**

1. The primary investigator of a research grant proposal funded by SGNA can include up to \$650 in travel expenses in their proposal.
  - 1.1 This funding may be applied to travel to the SGNA Annual Course to present their research findings by a poster or oral presentation.
  - 1.2 The \$650 covers a round-trip flight up to \$450 and a 1-night hotel stay up to \$200.
2. Additional funding will be granted towards travel between locations necessary to perform/oversee the research project.