

Society of Gastroenterology Nurses and Associates, Inc.		
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: Page: Effective Date: Revision Date: Review Date:	A-9 1 of 1 10/00 10/10 2/02, 10/06, 10/08, 10/10, 11/12, 2/15
Subject: Executive Director's Authority to Sign Contracts		
Review Responsibility: Articles and Bylaws		

Policy Statement:

The Executive Director is charged with addressing Society business and contracts. With approval from the SGNA President, the Executive Director has all the authority to sign contracts on behalf of SGNA, with the exception of the Management contract.

Focus:

Board of Directors

Purpose: To define the limitations of the Executive Director to sign contracts on behalf of SGNA