

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy & Administrative Procedure Manual</i>	Policy No: A-32 Page: 1 of 1 Effective Date: 2/09 Revision Date: 11/12 Review Date: 10/10, 11/12, 2/15
Subject: Vested Interest	
Responsibility: Articles and Bylaws Committee	

Focus

Primary: SGNA Board of Director members, the House of Delegates Speaker and Vice Speaker, SGNA Committee Members, *Gastroenterology Nursing* Editorial Board members

Purpose: To define conflicts of interest and to aid in preventing actual, potential or perceived conflicts of interest that may have a direct bearing on committee/Board of Directors work or House of Delegates functions.

Policy Statement: It is the policy of SGNA that all committee members, Board of Directors, House of Delegates Speaker and Vice-Speaker, and *Gastroenterology Nursing* Editorial Board members participating in any SGNA work or activity must disclose any actual, potential or perceived conflicts of interest as defined below that may have a direct bearing on the aforementioned work or activities. Vested interest disclosure should be made verbally at the start of the work or activity.

Procedure:

- 1) A copy of this policy and corresponding Vested Interest Disclosure Declaration shall be given to all National Board of Director members, the House of Delegates Speaker and Vice-Speaker, and Committee Members upon commencement of such person's relationship with SGNA or at the official adoption or amendment of stated policy.
- 2) If questions arise, an opportunity for clarification will be arranged by the Board of Directors.
- 3) Each SGNA Board Member, House of Delegates Speaker and Vice-Speaker and SGNA Committee Member shall sign and date the agreement at the beginning of her/his term of service and each year thereafter. Failure to sign does not nullify the agreement.
- 4) Disclosures will be shared with corresponding Board Liaisons and Committee Chairs.
- 5) Statements are maintained at SGNA Headquarters.

SGNA COMMITTEE
VESTED INTEREST DISCLOSURE DECLARATION

It is the policy of the Society of Gastroenterology Nurses and Associates, Inc. (SGNA) that all Committee members participating in any SGNA work or activity must disclose any actual, potential or perceived conflicts of interest as defined below that may have a direct bearing on the committee work. Vested interest disclosure should be made verbally at the start of the work or activity.

Such conflict may include, but is not be limited to:

1. Any impropriety or perceived impropriety between the official activities of SGNA and paid or unpaid activities for other professional organizations.
2. Any member who is an owner, employee, consultant, stock or bondholder, lecturer, officer or director for any health-related manufacturer, distributor or licensee of products or services associated with gastroenterology, endoscopy or patient care.

It is not the intent of this form to prevent a Committee member with potential conflicts of interest from working with SGNA. However, it is imperative that these relationships be identified so that committee members may form their own judgments about the work.

COMMITTEE:
TERM YEAR:

- _____
- ☐ I, the undersigned, declare that I have no actual, potential or perceived conflicts of interest in relation to this program.

Signature

Date

OR

- ☐ I, the undersigned, declare that I have an interest/arrangement or affiliation with an organization(s) that could be perceived as a real or apparent conflict of interest. Such disclosure allows the committee to better evaluate the objectivity of the committee work.

Organization: _____ Role: _____

Organization: _____ Role: _____

Organization: _____ Role: _____

Signature

Date