

Society of Gastroenterology Nurses and Associates, Inc.	
<i>Board Policy &amp; Administrative Procedure Manual</i>	Policy No: A-28 Page: 1 of 1 Effective Date: 10/99 Revision Date: 2/02, 10/08, 10/10, 11/12 Review Date: 10/06, 10/08, 10/10, 11/12, 2/15
<b>Subject:</b> Termination of Membership	
<b>Review Responsibility:</b> Articles and Bylaws	

**Policy Statement:**

Membership in the Society may be terminated at the request of the member (Bylaws article 3.05) or in special circumstances by vote of the Board of Directors, as described in the Bylaws Article 3.04.

**Focus:**

SGNA Members, Board of Directors

**Purpose:**

To describe the process for a member's removal from the organization by the Board of Directors.

**Supportive Data:** Roberts Rules of Order: Article XIII, 75: Trials of Members of Societies.

**Procedure:**

1. Grounds for termination of membership include the following:
  - 1.1 Failure to pay dues by the appropriate payment date.
  - 1.2 In the event that a member has become ineligible for membership in the society as defined in Bylaws Article 3.04.
  - 1.3 Gross breach of Society policies.
2. Breach of Society policies will be examined, prior to termination of membership.
3. The President shall appoint a task force to investigate the allegations against the member and to report findings and recommendations to the Board.
4. The member shall be instructed in writing by the Secretary of the allegations and to appear before the Board at a designated date and time to show cause why he should not be expelled.
  - 4.1 Failure to obey the summons is just cause for summary expulsion.
5. At the appointed meeting, evidence is brought forward by the task force investigating the member in the form of their report.
6. The member will have the opportunity to make an explanation of his actions, introduce witnesses and other testimony to justify membership continuation.
  - 6.1 Both the member and the Board will have the opportunity to cross-examine the other's witnesses and introduce rebuttal testimony.
7. The accused shall retire from the room, prior to the Board vote.

7.1 An affirmative vote of two-thirds of the Board is required to suspend or expel a member.