

## SGNA invites you and your unit to join us May 17-19, 2026, for the 53rd Annual Course!

*Learn from live educational sessions, plus networking events and exhibitor activities specifically designed for gastroenterology nurses and associates.*

This year's course will offer value to all experience levels, including:

- **Education** focused on topics like infection prevention, disease prevention and advanced procedure skills
- The opportunity to earn **contact hours**, more than at a traditional in-person event
- **Networking** opportunities with like-minded professionals in your field
- Helpful information and virtual demonstrations of the latest **GI products and services** from experts and exhibitors

**Below are tools to help you communicate to your manager or supervisor the value of attending the SGNA Annual Course in 2026.**

### Identifying the Benefits

| Your Unit's Needs  | Annual Course Offering that Meets Need |
|--|--|
| To understand recent developments in evidence-based research                               |  |
| To learn about developments in infection prevention  |  |
| To improve patient care  |  |
| To adopt best practices from SGNA Practice documents and other GI units around the country |  |
| To learn about new products and services in gastroenterology                               |  |
| Other:   |  |
| Your Needs   | Annual Course Offering that Meets Need |
| I'm new to the specialty and want to learn about GI from the experts and my colleagues.    |  |

|   |  |
|---|--|
| I want to become CGRN certified.  |  |
| I want to prepare for my recertification.   |  |
| I want to learn more about the SGNA <u>community</u> .                                      |  |
| I want to stay <u>up-to-date</u> on the most cutting-edge technologies in gastroenterology. |  |
| I want to network and connect with <u>like-minded</u> gastroenterology professionals.       |  |
| Other:  |  |

## Calculating Expenses

It is helpful to have an idea of what your expenses will be, and what this means to your GI unit financially. The following work sheet will help you identify these various expenses:

| EXPENSE   | NOTES  | ESTIMATED COST |
|---|--|----------------|
| <u>Annual Course Registration   Includes</u> all main conference activities May <u>17</u> – <u>19</u> | <i>Early-bird registration deadline discount ends March <u>27</u></i>                    | \$             |
| <b>Pre-Conference Workshop Registration</b>   Workshops are hosted May <u>16</u>                      | <i>See the <u>online schedule-at-a-glance</u> for any additional fees that may apply</i> | \$             |
| <u>Annual Course Registration   Airfare</u>   |  | \$             |
| <u>Annual Course Registration   Hotel</u>   |  | \$             |
| <u>Annual Course Registration   Ground Transportation</u>   |  | \$             |
| <u>Annual Course Registration   Meals</u>   |  | \$             |
| <b><u>TOTAL</u></b>   |  | \$             |

## SGNA 53rd Annual Course — Letter to Manager/Supervisor

To: <Supervisor name>

From: <Your name>

Date: <Insert date>

Subject: **Attending the SGNA 53rd Annual Course**

I would like to attend the SGNA 53rd Annual Course in Atlanta, Georgia, May 17-19, 2026. This event would be a valuable opportunity to gain education, industry knowledge and professional development that I can use immediately, **while earning contact hours to achieve/maintain my license and certification (if applicable)**. There are more than 900 professionals expected in attendance who also share my passion for gastroenterology nursing. I will have the opportunity to learn from peers and experts in our specialty with the purpose of improving nursing practice and patient care at our facility.

I have included a copy of the schedule, with the live sessions marked that I wish to attend. The education presented will build my knowledge base about current and emerging diagnostic and therapeutic techniques. I believe these sessions will benefit our GI unit by ...

<insert benefit highlights here>

In addition, I will learn about the latest products and services available in GI in the Exhibit Hall and through other exhibit activities and presentations.

I understand that my attendance at the SGNA Annual Course is an investment of both time and money, so I have outlined the anticipated expenses of this professional development opportunity.

<insert investment worksheet highlights here>

The specific benefits to our GI unit that would result from my attendance at this year's Annual Course are strong and well worth the training/education budget and my time away from work. I am confident my attendance will help foster gastroenterology nursing practice changes based on evidence-based practice, professional development, research and innovation.

I appreciate your consideration of my request. If you require any further information at this point, please let me know.

Sincerely,

<insert name here>